

<b>Job Description</b>	
<b>Job Title:</b>	GIS Technician
<b>Responsible To:</b>	GIS Manager
<b>Job Purpose:</b>	Responsible for delivering a range of GIS work, team admin and minor IT maintenance tasks. The work includes client relationship management, GIS delivery, project planning and management and project admin.
<b>Key Responsibilities:</b>	<p><b>Client Relationship Management</b></p> <ul style="list-style-type: none"> <li>• Develop and maintain positive client relationships through all communications and interactions.</li> </ul> <p><b>GIS Delivery (Project Implementation):</b></p> <ul style="list-style-type: none"> <li>• Preparing GIS cartography and data solutions to support our ecological products.</li> <li>• Basic CAD handling – editing CAD drawings and import/export of CAD data to/from GIS.</li> <li>• Key involvement in running field data collection (setting up surveys, organizing collected data).</li> <li>• Develop personal skills and expertise in one or more specialist areas of GIS.</li> </ul> <p><b>Project Planning/Management:</b></p> <ul style="list-style-type: none"> <li>• Work effectively as part of a team, liaising with the ecology and operations teams (daily) and the IT support providers.</li> <li>• Assist with developing GIS delivery at Middlemarch.</li> <li>• Assist with basic IT support tasks.</li> </ul> <p><b>Project Admin:</b></p> <ul style="list-style-type: none"> <li>• Assist with the day-to-day GIS team admin and drawing from your specific skillset to contribute to developing GIS solutions at Middlemarch.</li> <li>• Assist with inducting GIS placement students.</li> <li>• Assist with such other aspects of contract work as may be required.</li> </ul>

<b>Person Specification</b>		
	<b>Essential</b>	<b>Desirable</b>
<b>Education:</b>	<ul style="list-style-type: none"> <li>• Educated to degree level in a relevant discipline.</li> </ul>	
<b>Knowledge:</b>	<ul style="list-style-type: none"> <li>• Good understanding of GIS and its applications</li> <li>• Good knowledge of operating GIS software (preferably Esri ArcGIS 10.x)</li> <li>• Basic knowledge of CAD editing software, such as DraftSight or AutoCAD</li> </ul>	<ul style="list-style-type: none"> <li>• ArcGIS Online</li> <li>• Electronic data collection forms (GIS focus)</li> <li>• Basic scripting, preferably in Python</li> <li>• Image editing software, e.g. Adobe products or Inkscape</li> <li>• Experience of Access databases or similar</li> <li>• Awareness of ecological field survey methods and associated challenges</li> </ul>
<b>Experience:</b>	<ul style="list-style-type: none"> <li>• One years' relevant experience.</li> <li>• Demonstrate experience and skill in using GIS software, good problem-solving capabilities and willingness to further develop your skills in GIS.</li> </ul>	<ul style="list-style-type: none"> <li>• Professional work in an environmental consultancy.</li> </ul>
<b>Behavioural Competency Framework:</b>	Officer Job Family Level	
<b>Special Factors:</b>	Flexibility and resilience required as the seasonal nature of the industry requires evening and weekend working and field work in all weathers.	